

**INFORMATION OFFICE OF INDEPENDENT JOURNALISTS
APPLICATION FOR ISSUE OF A PRESS CARD**

PRESS number (to be filled in by IOIJ)

1. Applicant identification data

Name:

Last name:

Date of birth:

Nationality:

Identity document number (ID card / passport):

Telephone:

Email:

2. Residential address

Street and number:

City:

Postal code:

Country:

3. Type of media activity

Please select the media platforms where you regularly publish or participate in media production.

- print media
- news agency
- online news media
- television
- radio
- YouTube / video reports
- podcast platforms
- social media
- other platforms



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4. Applicant's professional role in media

Please indicate the role that should be listed the press card.

(the role will be printed under the press label)

- JOURNALIST – journalist
- REPORTER – reporter EDITOR – editor PHOTOJOURNALIST – photojournalist
- PHOTOGRAPHER – photographer VIDEOGRAPHER – cameraman / video reporter VIDEO
- JOURNALIST – video journalist SOUND ENGINEER – sound engineer PRODUCER – producer
- MEDIA STAFF – member of the media team

Other role *(after approval by IOIJ)*

5. Editorial affiliation

A press card holder may perform media activities for multiple editorial offices or media projects simultaneously.

Are you a member of an editorial team or media organization?

- YES
- YES, but I also work as a freelance journalist, or for multiple editorial offices
- NO, only a freelance journalist

If YES:

Name of editorial office / media:

Your position: **editorial website:**

6. Proof of journalistic activity (unless it is a staff ID)

List at least **10 published works** (articles, reports, interviews, podcasts, video reports, etc., you can list them separately at the end of the application or as an attachment)

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

Other attachments:



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7. Required press card type

international press card

Card orientation

horizontal

vertical

8. Press card personalization

Do you require the name of the editorial office to be included the press card?

YES

NO

Editorial team name:

.....

(personalization can be verified with the stated editorial office)

9. Delivery method

electronic press card (PDF) sent by email for self-printing

physical press card (printed on PVC card)

Shipping address (for physical press card)

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10. Mandatory attachments

Please attach the following to your application:

photo (passport format)

copy of identity document

examples of journalistic work / if not listed in the reference, see point 6

professional curriculum vitae (CV) / if you want to publish a journalist's medallion



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11. Confirmation of the editorial team (if the applicant is a member of the editorial team and wants its name on the ID card)

I confirm that the above-mentioned person performs media activities in the stated role.

Name of the head of the editorial office / media office

Function

Signature

Date

12. Consent to the processing of personal data (GDPR)

By completing this application, I consent to the processing of personal data in accordance with **Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR)**

Personal data is processed for the purpose of assessing the application and issuing a PRESS card.

Applicant's signature (the signature will be reproduced on the press card – please sign in the box)

Signature

Date

Photo (may also be sent as an attachment)

Signature

.....

Please send the completed application to:

office@ioij.org



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Note

Fees

The application fee covers the administrative processing and verification of the application and therefore constitutes a non-refundable administrative fee.

Payment of the application fee does not guarantee the issuance of a press card.

IOIJ reserves the right to refuse the application or revoke the press card if the information provided by the applicant cannot be verified or proves to be false.

Applicant's declaration

I declare that the information provided in this application is true and accurate.

I confirm that my media activity constitutes journalistic work in the public interest.

I agree to comply with the rules governing the use of the press card issued by IOIJ.

I acknowledge that the press card serves only as professional identification and does not grant any special legal privileges or automatic access to events, restricted areas or institutions.

I understand that the press card:

- is non-transferable
- may not be used for marketing, advertising or commercial purposes
- may be revoked if the information provided proves to be false or if the card is misused

Press cards are issued to individuals who demonstrably engage in journalistic or media work. Digital content creators (e.g. YouTube, Instagram or podcast journalists) may qualify for a press card if their work constitutes news reporting or public-interest journalism.

Press cards are not issued to persons primarily engaged in advertising, marketing or public relations activities, including influencer marketing or product placement. Press cards are also not issued to persons without demonstrable and regular media activity, to security service personnel, or to individuals using the press card for political activism or propaganda.

The issuance of a press card does not grant automatic access to restricted areas, events or press conferences without the permission of the organizer.

The press card cannot be personalized using the name of social media platforms such as YouTube, Facebook, X, Instagram or Telegram. For activities on social media platforms, the umbrella media identification **IOIJ OPEN NEWS (international)** or the applicant's own editorial office name may be used.

IOIJ reserves the right to verify the applicant's media activity and to refuse or revoke the press card if the stated information cannot be confirmed.

Submission

Please send the completed application to:

office@ioij.org

